



PAMAGIC: Meeting Minutes 8-5-2010

Board Attendees: Dave Gilbert, Eric Jespersen, Kathryn Reed, Glenn Mohler, Brady Stroh, Glenn McNichol

Not attending: Tom Mueller, Laura Simonetti, Mike Bialousz

1. Bylaw amendments –

Eric Jespersen made a motion to accept changes discussed in order to modify bylaws. Glenn McNichol seconded the motion. The text for new Council will be on standby until we know more about the fate of the Council. All those present are in favor of accepting changes. Any member of the Board not present who has further changes can make recommendations at future meetings.

2. Annual GIS Report – What can we accomplish? To be discussed at next meeting.

3. Fall event – Set tentative date and time, and start defining objectives of the meeting.

-Governor's White paper - Formulate a message from the constituents

-GIS Council Formation - Discuss status of legislative action and status of forming council.

-Data Sharing - Have representatives from organizations (mostly task forces) discuss the technical side of how they are aggregating data within their regions.

-Data Standards - Discuss and evaluate PGDSS, national standards, and other data standards being used and how these standards continue to evolve and impact data sharing efforts.

-Meeting Time and location? We need to schedule this before we know what is happening with HB 2300.

-Schedule around GIS/Geography week, or schedule in mid-Oct. to avoid scheduling conflicts.

-Locate in Harrisburg metro area or State College (center of state)? OR this could be a web conference.

Potentially have meeting during Capital Day being planned for September 20th week by PAMAPPs. Or can look more towards **October 28th** for Gov signature of the potential Bill. The Fall meeting could focus on 'what to do now?' if the House and Senate do not pass the Bill.

a. 2010/2011 Plan: Transition paper for the next Governor – (Eric)

Status: Meeting to be held specifically on this topic later this fall when the HB2300

status is better known

b. GIS Day November 17: proclamation letters:

<http://www.gisday.com/support/materials.html>

c. House Bill 2300 Update was introduced to House

- a. **Fall meeting with PAMAPPs prior to governor's signature –Action Item:** each person should be contacting his/her respective Senators to discuss this with them.

* **follow up** – Need to set tentative date for meeting

PA MAPPS meeting next week so be sure there will be a champion in the Senate if it comes to vote. Fairchild is working on commitment to be sure the House has the Bill on the agenda for Vote. Capital Day on the week of September 20th is being planned. Mike will continue to be the PAMAPPs POC for HB matters.

4. Next Mtg – 8/19. Call hosting needed. Glenn Mohler will determine mode of call.

5. Membership - Billing and ID

Dave Gilbert updated the membership application to reflect \$15 annual fee.

6. Website update - <http://pamagicdev.pacounties.org/>

- a. Eric sent updates for PAMAGIC history.
- b. Need to determine the new target date for site going live. Laura will check on this.
- c. Testing plan – to be determined

1. **Add more photos for each section and banners**
2. **2010 membership list to be added (completed)**
3. Some modifications to titles of board members
4. **Join Us page** – can be added to have discussion of membership benefits
5. **Big Button on home page** can be added as needed for surveys or votes or join now.
6. **Collaboration tools that sharepoint offers:** Discussion Center can be added. These are currently being tested – can track by topic and see records associated with the topic. Can post a new topic and sign up for either alerts and different policies. Perhaps we can use this from the members portion to generate topics of discussion?
7. **Home page needs to show how people can contribute** but be simple in design. Status of the HB 2300 should be added. Link to blog and news alert. News alert subtopics can be shown so people can click on each and initiate a blog for each.
8. Need links between membership application, payment and collaboration of members with benefits. (Some confirmation needs to be generated to allow members to see they have a receipt or verification of membership id). CCAP has gone through on line registration and payment but they went through Paypal and are paying cost for it. Others have move to on line registration but not payment due to costs associated with it. PAMAGIC Board interested in on line registration but not payment at this time. Another option is to list the current members and have an 'alert me' link and

- the renewal of membership can be one of these alerts. Can the alert go to board and member? **The alerts are set up as a list with rights in Sharepoint. Therefore the matrix of alerts needs to be generated with the members so they can select. Each member should need to sign up for the ones they want.** Not the same as the listserve. Can a 'one time' alerts be generated and administered for all? – like membership is due? Kristin will look into. Automatic conformation email can be sent which is similar to this.
9. Question: can members submit postings like job openings etc? The Blog will allow each member to post this. (discussion board) The alerts for each would be board administered.
 10. Do you need additional content or text? Text already available will be added first as a draft and then can be edited.
 11. **Laura will continue to be POC** for the site. How would editing be done in the future? Suggest ONE person trained in sharepoint should maintain it. -Laura.
 12. **Members Only section:** can be used for surveys, input for future council member or general voting. Can we have members only blogs separate from community blogs? Yes
 13. **Question on the council page:** is there a collective organization of this material? We would like to show the continuity or development of the topic over time. *A time line.* Kristin will need assistance with putting this together. Eric will put it together. This page could really have a lot of material to add as this moves forward. Organization of this material is important.
 14. **Can a on-line map application be added? yes**
 15. **Initiatives page to be updated with other activities. yes**
 16. **Kristin needs info for 2010 on info swap and the 2010 award winner.** A link to the PA GIS conference can be added. Perhaps but only when it is closer to conference time. Brady: The conference site can also post topics for many of the PAMAGIC initiatives as well. PAMAGIC can become more integrated in the conference itself. This needs to be further discussed at Board meetings.
 17. Pages that are currently needing content: (Eric) board members should collaborate and send info to Laura.
 18. The service agreement with CCAP has been completed.
 19. The domain name was paid and sent to CCAP (Corecom) for \$95.00. The domain is good for 4 years. CCAP has no charge to PAMAGIC for hosting or development work. (SEDA COG needs to pay CCAP so they can pay CoreCOM – Laura will send the email to SEDA-COG for this to occur. **Eric will call Kay to follow up about treasury and membership work flow on the new site).** There will need to be a unique complex membership password/ID assigned so we can use the new Sharepoint tools. Eric will discuss results with Brady before the next meeting.

What are the reporting tools from Sharepoint?

Other Business

Existing committees/updates

- i. HAZUS (and RISK Map): concluded
- ii. Floodplain Managers: NHD/Map MOD: concluded
- iii. Communication: Web site / List serve: (Board Function- Laura Simonetti Lead, Eric Jespersen to assist)
- iv. Geospatial Council / GeoSpatial Strategic Plan Update: (Board Function Glenn McNichol)
- v. Standards Committee: (Mike Bialousz – to develop schema and grants)
- vi. MAGIC Matters Newsletter: (Kathryn Reed Editor, to extend to other

organizations including state government and regional offices). Dave Gilbert will look into interactive map with Blog or crowd source XY location of members – Glenn / Glenn / Mike to maintain database.

- vii. INFO SWAP: Need a Lead. Possibly Eric
- viii. Membership Committee: Brady Stroh (Tom to focus on student involvement. To get students involved perhaps move PAGIS conference to April?)
- ix. Regional User Group / Task Force Committee: Glenn Mohler
- x. Social networking Committee: Dave Gilbert and Mike Bialousz

- ***Primary activities for 2010 / action items / costs / champion:
"enhance communication through the geospatial community"***

NHD Task Force September conference scheduled.

Next meeting August 19 at 11am