



## PAMAGIC – Meeting Minutes: 11-07-2011

Attendees:

Mike Bialousz	Tom Denton
Eric Jespersen	Nikki Ernst
Laura Simonetti	Glenn Mohler
Dave Gilbert	Kathryn Reed
Brady Stroh	

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### TOPICS

- **HB 1701 Action Items**
- **Marcellus Advisory Commission Letter Status**
- **Organization structure follow up**
- **2012 PA GIS Conference Planning**
- **GIS Day**
- **State of GIS Report**
- **Web Site Updates**
- **Social Networking Updates**
- **Others topics as needed**

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### HB 1701 Action Items

- 10/26 Meeting – went well, points of clarification needed and were done.
  - Trying to expedite through the House
  - Next Items:
    - No more co-sponsors needed
    - No Hill Day needed
    - Trying to get it out of Committee in November and have Legislative Day in December
- Message needs to remain clear – House Bill is for an Advisory Council. Other messages might have a negative connotation.
- Materials provided for meeting were sufficient and do not need to be updated.

### Previous notes:

- **10/26 meeting** - will include – Rep Cutler, Barrar and Rick O’Leary. Also representatives from PA MAGIC, PA-MAPPS and PA-BAR.
  - Power Point:
    - Add anecdotes or places where GIS currently is and isn’t working?
    - Add couple of quick bullets on first slide with direct examples – Marcellus, flooding etc.
    - Rick O’Leary – asked for it ahead of time (today) – Glenn will send right after call after making modifications

- 1 Pager: Eric will have
- Letters of support – Dave received two, Glenn has one
  - Take to meeting tomorrow? Present previous list as organizations that supported concept of Council. Then show who has already endorsed current Bill.
  - PABAR – only have email, but they have been added
  - PMAA – email only thus far
  - Venango County – new endorser and Dave has letter. Should add them to the list in Power Pt.
  - PASSHE – Dave has letter.
- Other items?
  - Need projector – Dave will bring
  - Eric will bring copies of Exec Summary, Cover Sheet and 1 page summary. Additionally, 1 pager of history – also at end of Power Pt
  - PAGIC – add status? Never officially ended.
  - Add some organizational/logistical items to Council in Power Pt – makeup of voters, appointed, just advisory, nominal cost.
  - Call this afternoon @ 3:30 to get 3 organizations on same page going into meeting
  - Power Pt – PAMAPPS and PABAR review first before sending to Rick O’Leary? Glenn will send modified Power Pt to main distribution list after call.
- Other comments from Nick Palatiello received during this Conference Call:
  - Remove PA MAGIC logos
  - Remove reference to PAGIC
  - Add budgetary impacts to end?
  - Other bullets for first slide
  - Add PA One Call? Not currently on endorsers list - Eric did not receive a response.
- **Glenn will send out Power Pt with edits Board discussed. Use this afternoon’s call to input other suggested modifications from Nick Palatiello**

### **Marcellus Advisory Commission Letter Status**

Nothing new reported at this meeting.

#### Previous notes

- Letter went late last week and it went to DEP Oil and Gas as well. Mike and Eric revised a bit before sending. Council mentioned but not 1701 specifically.
  - Is letter appropriate for web site, Facebook, Twitter? How about endorser letters? Power Point regarding HB 1701? Board agreed to post on all three.
  - Eric has tweets made up (intended for Cutler who has a Twitter account – for use inside House) which he will send to or coordinate with Tom to get posted. Cutler web site - <http://www.repcutler.com/>. Leave up to Rep. Cutler and consider re-tweeting.
  - Mike reported a somewhat similar letter from Dave Terrell of USGS went to Patrick Henderson.

## **Organization structure follow up**

- Eric will coordinate with Tom regarding his previous suggestions. Need final list of activities (by email from Glenn and list below)

### Previous notes

- Design Center available to meet with us in October. Waiting on us to schedule something. Design Center does have representative on the Council. Maybe do on the 13<sup>th</sup> when others are here? Glenn will follow up to see if this might work.
- *Looking into switch to another controller (i.e. PSATS, PASAE, PMAA, etc.) which has to happen by 12/31/11*

*Glenn contacted PASAE yesterday. Looking to hear back soon.*

*We need to define more exactly what we are looking for: scope at a minimum.*

- *Annual membership mailing*
- *Pay bills*
- *Perform annual audit.*

*Also want more creativity with database management and to do more accounting functions. This may allow us to provide more membership benefits (web based). (i.e. feedback on dues etc)*

*Eric discussed with SEDA-COG about using Kathy Hanniford or Kay on the side.*

*Land Surveyors contacted Mike B. to see if they could do it. (included office space – not needed). Land Surveyors currently do not have an exec director. They are changing internally.*

*We currently pay SEDA-COG \$2,500. This could be used as a base line for discussions with others. There is a need to consider which group we go with that is not currently involved with specific initiatives we are currently involved with...*

- *Eric – contacting NYS user group organization to see if we can expand from theirs. Also contacting PMAA.*

*Eric Spoke with Bret Burk – and found that several organizations just pulled out of the Design Center as administrators. (possibly due to cost). Eric also spoke with PSATS and they are interested in doing more (Kelly). PSATS will call Eric back on their potential costs.*

*Tom may have some other contacts for admin.*

- Glenn – checking into PASAE to see if they can be the controller.

*Bob Miller at Design Center “I think the next step for us is to sit down together at the Design Center and discuss what it is that we can do for you to make your life easier. We met with ASA yesterday and they are very much interested in using the Design Center services. Let me know your availability to meet.”*

- Brady – checking into Directors and Operators insurance cost. Brady has some concern with D&O insurance liability. D&O insurance is meant for administration of large sums of money for grant brokerage. Therefore – it doesn’t seem like Board members of PAMAGIC need it. (price starts at \$500 per year). It does not seem like it is something that would cover liability we could use. We should look into insurance again before the next PAGIS conference.

*Tom spoke with people in his office and found they use Riders to cover events like the PAGIS conference would be rather than to acquire liability insurance.*

- Brady has contacts with other smaller vendors he will follow up with.
- Eric: in the past we had board member sub committee assignments: do we want to formalize this for the change over? Eric, Glenn, Brady will report back activity.

*End results:*

- *PSATS may do about the same as SEDA-COG*
- *Design Center may want more \$ than we can do*
- *Tom’s contact may provide services on the side.*

*Glenn, Eric and Brady will develop a list of what is needed and make a recommendation based on the current potential list of providers.*

- *Annual membership mailing, collecting annual dues*
  - *Paying bills*
  - *Perform annual audit, small membership and budget*
  - *Assistance with developing an improved membership database and accounting systems*
- And provide a mailing address*

*(Our list of contacts is 400 and our membership is around 120.)*

*Eric – Glenn and Brady will send out a Request for Quote to each and see what their responses are.*

### **2012 PA GIS Conference Planning**

- Kristin leaving CCAP – Rita Reynolds taking over for now. Should be a seamless transition following Kristin’s departure on 11/22.

### GIS Day

- Dave and Mike will be there and splitting time.
- Eric has booth, but can't attend. Eric will try to get booth to Nicole ahead of time.
- Laura – maybe attending
- Panels from GIS Conference still applicable and will be used.
- Dave will print Membership applications.
- State of GIS Report – Dave will look to get copies.
- Twitter/Facebook links should be advertised.

### State of GIS Report

- Very positive picture last time – doesn't have to be all positive
- Format this year → what's been accomplished and what's coming?
  - NY added K-12 schools to their ESRI ELA – add to MAGIC Matters
  - Update on HB 1701
  - Add Data Exchange activities at the State – Mike will coordinate with Stacey on whether to include and the content.
  - Disaster response/assessment (flooding)
  - Include stats from PASDA again and similar
  - PA MAP update – including the impact of not having the program the way it was (what did we lose??)
  - 2011 Conference
  - Regional Reports
- Glenn and Mike will take the lead on the Report

### Web Site Updates

- Laura created Archive section and Standards were added.
- Social Networking page under News  
(<http://www.pamagic.org/news/Pages/SocialNetworks.aspx>)
  - Tom provided info regarding Twitter

### Social Networking Updates

Interest in linking Facebook and Twitter. Will follow up with this soon.

### NHD Update

- Letters have gone out asking for support (support for local NHD and multi-tiered stewardship)
  - Numerous state agencies included (PGC, PFBC, etc)
  - Should add County PROS to list
- Conference call to learn more about it – 11/14

Next Meeting: **Tuesday 11/22/11 @ 9:00 AM** - Mike will set up the meeting