



PAGIS 2011: Planning Meeting Minutes 10-18-10

Attendees: Glenn Mohler, Glenn McNichol, Dave Gilbert, Eric Jespersen, Laura Simonetti, Mike Bialousz, Matt Gilara, Nicole Ernst, Steve Ellis, Kathryn Reed, Frank DeSendi

PAGIS 2011 Planning:

- **Conference topics decided at last meeting:**

- A Motion is made to have a 2 day conference at a hotel in Harrisburg as long as the facility provides exhibitors the ability to integrate. (This is based on the vendor model for support). – There is potential for Grantville Holiday Inn. Workshops can be before the conference and/or integrated. Web site for the conference has always been PSU but PAMAGIC can do with Kristen's help.
- **Theme (tracts) -**
Digital Infrastructure is recommended by Con. All agree this will be the theme.
- **Venue :** Normally the contract with the hotel would have already been signed by this time. CCAP is prepared to sign the Contract for Venue. CCAP needs to insure the best chance for success. This means we need to decide within the next month.
- **PAMAPPS will focus on increasing Exhibitor support.**
- **PAMAGIC will focus on increasing Attendee support.**

Kristin and Steve visited Grantville Holiday Inn last Friday and gathered detailed info:

- Week of May 23rd Monday – Wednesday (\$89 per night for rooms)
- Internet charge for vendors (looking for 40 vendors). Options for hardwire or wireless options.
- Lunch – Buffet. Options will be provided.
- Vendor area is in a U shape configuration - pdf of area will be made soon. Kristen will send out to the group this week. 25 vendors in the Grand Ball Room. Royal ball rooms (1 and 2 for vendors) (3 for class room). Three suites to be used for sessions. Traffic will flow through the vendor area. Plenary and Lunch will be in the main ball room.
- Need to have Conference Program decided soon so that the hotel will have number of rooms needed, etc. If we are going to announce the conference we need this as well as a phone number / contact.
- Additional electric power is being added.

Comments:

- Need to work with the internet provider directly and not through the hotel.
- CCAP would provide IT staff and equipment (projectors etc)...and can provide interaction with the internet provider too.
- One issue: if there is a need for outside activities (GPS, InfoSWAP etc) the hotel was going to look into this.

Schedule (critical path – Brady): (Brady can MC the event)

- Program to be done by the end of Oct
- Web address needs to be done by the end of the month.

- Email blast starts in January
- December 1 registering begins for vendors
- Attendees: February 1 registration (on line) and announcement and call for presentations.
- Tracks identified by December: with champion for each. Meetings to be held then to discuss each 75 minute session. Tech sessions and commercial tracks should be kept separate based on past feedback. Commercial pitch did not charge extra because they were not commercial to this extent.
- After February 1st there are a number of other topics to discuss.
- PSU used the state data center mailing list. CCAP will use theirs.

Hard copy date saver cards were used in the past. Everything else was electronic. CCAP will most likely just go completely electronic.

How do we highlight the change of conference management? We should not make a big deal of it. We should announce that CCAP is administering it this year. That will keep a lot of phone traffic from going straight to PSU with questions.

Program: Digital Infrastructure:

Volunteers for organizing and moderating: to be determined Oct 28

Lead Program Chairman: Brady Stroh

- Energy Infrastructure
 - Gas
 - Wind
 - Hydro
- Emergency Management Infrastructure
- GIS Visualization and Infrastructure
- Planning and Infrastructure
- Hydro Infrastructure
 - Floodplain Management
 - NHD
- Broadband Infrastructure
 - Cloud
- Utilities and Infrastructure
 - Mobile applications

Feedback from the NW PA GIS conference for the PAGIS conference. Matt will send to Glenn.

Next Meeting Oct 28th at the Town Hall meeting.

Regular PAMAGIC meeting November 11th at 11:00am