



PAMAGIC – Meeting Minutes: 8-4-2011

Attendees:

Mike Bialousz	Tom Denton
Eric Jespersen	Nikki Ernst
Laura Simonetti	Glenn Mohler
Dave Gilbert	Kathryn Reed
Brady Stroh	

TOPICS

- **HB 1701 Action Items**
- **Marcellus Advisory Commission Letter Status**
- **Organization structure follow up**
- **Web Site Updates**
- **Social Networking Updates**
- **Others topics as needed**

HB 1701 Action Items

Latest status of HB: It appears that the bill effort might get pushed back to next year unless PAMAGIC and PAMAPPS puts more energy behind it. PAMAPPS board meeting had Rep. Cutler speak. They would like a Senate counterpart bill established. A Hill Day would be in order. Cutler will need more sponsors.

The idea of having the Senate version of the Bill would prevent a single bill from being passed back and forth. Cutler is looking for a champion in the Senate to lead.

Glenn called Steve Ellis today to coordinate PAMAGIC and PAMAPPS effort.

White paper discussion: Do we need to prepare one for this Hill Day effort? Yes – something with history, background and other state efforts would be good (Eric and Brady to coordinate).

A letter to previous endorsers: too let them know what is happening with HB 1701. Glenn will put a draft together later next week and will have a draft by our next call.

Marcellus Advisory Commission Letter Status

It does not look like our recommendations directly made it the Committee report. Eric saw a lot of information that was somewhat related to floodplains and GIS. Henderson (energy Czar) said the report was policy and that the next step in implementation will have more details.

The Commission's term is done. The next step in the process is through legislation. The Dept. of Health and labor/Industry has a lot of work over the next 6 months. Many of the recommendations for Health will definitely include GIS.

“More coordinated information sharing between state and local government” and speed of reviews are topics throughout the document that apply to many agencies and will include GIS.

ByLaws:

If Mike cannot stay on the board, he may be able to take on an advisory position. A review of the bylaws should be done to see how we would elect a new president.

Treasurers Report

Eric will confirm that the treasury contains between \$5K – 6K.

Organization structure follow up

- Looking into switching to another controller (i.e. PSATS, PASAE, PMAA, etc.) which has to happen by 12/31/11. Glenn contacted PASAE yesterday. Looking to hear back soon. We need to define more exactly what we are looking for: scope at a minimum.
 - Annual membership mailing
 - Pay bills
 - Perform annual audit.

Also want more creativity with database management and to do more accounting functions. This may allow us to provide more membership benefits (web based). (i.e. feedback on dues) Eric discussed with SEDA-COG about using Kathy Hanniford or Kay on the side. Land Surveyors contacted Mike B. to see if they could do it. (included office space – not needed). Land Surveyors currently do not have an executive director. They are changing internally.

We currently pay SEDA-COG \$2,500. This could be used as a base line for discussions with others. There is a need to consider which group we go with that is not currently involved with specific initiatives we are currently involved with...

- Eric – contacting NYS user group organization to see if we can expand from theirs. Also contacting PMAA. Eric Spoke with Bret Burk and found that several organizations just pulled out of the Design Center as administrators (possibly due to cost). Eric also spoke with PSATS and they are interested in doing more (Kelly). PSATS will call Eric back on their potential costs.

Tom may have some other contacts for admin.

- Glenn – checking into PASAE to see if they can be the controller.

Bob Miller at Design Center “I think the next step for us is to sit down together at the Design Center and discuss what it is that we can do for you to make your life easier. We met with ASA yesterday and they are very much interested in using the Design Center services. Let me know your availability to meet.”

- Brady – checking into Directors and Operators insurance cost. Brady has some concern with D&O insurance liability. D&O insurance is meant for administration of large sums of money for grant brokerage. Therefore – it doesn’t seem like Board members of PAMAGIC need it. (price starts at \$500 per year). It does not seem like it is something that would cover liability we could use. We should look into insurance again before the next PAGIS conference.

Tom spoke with people in his office and found they use Riders to cover events like the PAGIS conference. This might be a better alternative than having to acquire liability insurance.

- Brady has contacts with other smaller vendors he will follow up with.
- Eric: in the past we had board member sub committee assignments: do we want to formalize this for the change over? Eric, Glenn, Brady will report back activity.

End results:

- PSATS may do about the same as SEDA-COG
- Design Center may want more \$ than we can do
- Tom's contact may provide services on the side.

Glenn, Eric and Brady will develop a list of what is needed and make a recommendation based on the current potential list of providers.

- Annual membership mailing, collecting annual dues
- Paying bills
- Performing annual audit, small membership database and budget
- Assistance with developing an improved membership database and accounting system
- Providing a mailing address

(Our list of contacts is 400 and our membership is around 120.)

Eric – Glenn and Brady will send out a Request for Quote to each and see what their responses are.

Web Site Updates

- Status of historic data moved from old server to new...nothing new to report ☹
- Alternatives to CCAP – status? Eric will elevate the situation. 😊
- Should post the letter to the Marcellus Advisory on the web – Laura to post

Social Networking Updates

- Facebook has 44 likes!
- Twitter Account setup – Tom is working on the Twitter Account.
- Magic Matters: - ***Kathryn still looking for information.*** Perhaps Brady can do the letter until Mike knows his position? Expect to send out next Tuesday. Tom will provide a blurb on the Twitter account. Eric will send Karthyn something on Marcellus.

Next Meeting: 8/18/11 11:00 AM (Dave / Mike / Tom will not be available). Glenn can set up the meeting